



**Notice of a public meeting of
Member Support Steering Group**

To: Councillors Douglas (Chair), Boyce, Galvin, Looker and Runciman (Vice-Chair)

Date: Monday, 1 July 2013

Time: 5.00 pm

Venue: The Goodricke Room, 3rd Floor, West Offices.

AGENDA

1. Declarations of Interest

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes

(Pages 3 - 8)

To approve and sign the minutes of the last meeting held on 14th March 2013.

3. Public Participation

At this pointing the meeting, members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00pm on Friday 28th June 2013.**

4. Demonstration of Councillors Lagan Lite

Officers from ICT will be in attendance to provide a demonstration of Councillors Lagan Lite. This is a self service system for Members to log requests and track their status.

5. Membersphere

Members will receive a verbal presentation on the Membersphere Application from ICT Officers and an update on the results of testing with Members.

6. Local Democracy Week (Pages 9 - 28)

This report presents the events planned for Local Democracy Week, which is a national campaign to promote participation by local people in decision-making. It will run from Monday 14th October 2013 to Friday 18th October 2013. City of York Council supports the campaign by running a series of events throughout the week.

7. Review of Member Training and Development Policy. (Pages 29 - 52)

Members will receive a report informing them on the review of the Member Training and Development policy.

Democracy Officer

Laura Bootland

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting Laura Bootland Democracy Officer

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports